

# Fernwood Fund

## Board Meeting Minutes (03/12/2019)



Date: Tuesday, March 12th, 2019 at 6:30pm  
Location: Fernwood Montessori Library, Milwaukee, Wisconsin  
Attendance: Mel Limas, David Eskra, Sean Kane, Tara Baszler, Benjamin Stocks, Matt Ray  
Absent: Lorinda Flores, Eric van Schyndle, Amy Joyce, John Sanchez  
Guests: None  
Facilitator: Mel Limas  
Note Taker: Benjamin Stocks

### Meeting Notes (actions are assumed due at next meeting unless otherwise stated)

- Meeting called to order at 6:35pm
- Standing agenda topics:
  - Meeting Minutes, minutes from last meeting (2/26/19) approved with edits on attendance.
  - Treasurer's Report, no update.
- Landscaping Projects:
  - Work on the west playground should go out for bid within the next week to approximately 5 landscapers.
  - The goal remains to break ground towards the end of April to allow sufficient time for completion and a ribbon cutting on or about May 19th.
  - To accelerate the work, motion for the board to approve the selected landscaper will be executed over email as opposed to waiting for the next board meeting.
  - **Approval:** board will review and vote on landscaper using email instead of a meeting, not-to-exceed money was already approved in a previous meeting this approval will only be to select among qualified bidders.
- Beers and Cheers:
  - June 2nd date is confirmed at the Sugar Maple.
  - **Action:** more frequent reminders over the newsletter and social media should begin. (Ben)
  - **Action:** need to follow up on contract with Give Smart, online ticketing and auction, before ticket sales can begin. (Mel)
  - Some minor edits remain on the sponsorship letters before they can be distributed including the date and phrasing around logo space.
  - **Action:** distribute the sponsorship letter to the board once the edits are complete so board can help in the solicitation. (Mel)
- Any Other Business:
  - Lead time on the materials for the Living Sculpture has started with the signed contract, approximately one month until materials will be delivered.
- Meeting adjourned at 7:12pm