

Fernwood Fund
Board Meeting Minutes (08/26/2019)



Date: August 26th, 2019 at 6:30pm
Location: The Sugar Maple, Milwaukee, Wisconsin
Attendance: Mel Limas, Tara Baszler, Benjamin Stocks, Lorinda Flores, Matt Ray, Eric van Schyndle,
Absent: Amy Joyce, John Sanchez, David Eskra
Guests: None
Facilitator: Mel Limas
Note Taker: Benjamin Stocks

Meeting Notes (actions are assumed due at the next meeting unless otherwise stated)

- Meeting called to order at 6:42pm
- Standing agenda topics:
 - Meeting Minutes: minutes from last meeting (6/12/19) approved, highlight strawman for 2019/2020 funding included in minutes
- Landscaping Projects:
 - The West Playground was installed as specified but the amendments to the design were not incorporated
 - The changes and punch list items discovered in the walk through have been communicated to the contractor
 - **Action:** Eric will follow up with Sean to confirm dates for the work completion per the communicated list
 - Targeting September 29th for a fall cleanup day: weeding, mulching (as provided by MPS) and other general grounds maintenance as recommended by Matt
 - **Action:** Mel will follow up with Principal Sanchez on the proposed date before publishing to a wider audience
- Fundraising:
 - **Action:** Mel will ensure Beers and Cheers Thank You letters go out within a week
 - **Action:** Mel will reach out to start discussions on date for 2019/2020 Beers and Cheers
 - **Action:** Mel will reach out to Amy to discuss ideas for a fall fundraiser
- 2019 / 2020 Meeting Dates:
 - **Action:** board members will provide feedback on proposed meeting dates on September 10th (next meeting)
 - Tuesday September 10th
 - Tuesday October 8th
 - Tuesday November 12th
 - Tuesday December 10th (offsite)
 - Tuesday January 14th
 - Tuesday February 11th
 - Tuesday March 10th
 - Tuesday April 14th
 - Tuesday May 12th
 - June date TBD

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- Any Other Business:
 - Remaining action from June: United Way donations that should be added to plaque (David)
 - Sean Kane has resigned from the board (Member at Large), with eight board members quorum remains at five board members for official business.
 - **Action:** Ben to create a Google account specific to the fund (email address and Google Drive space) to offload the documentation from Issac's account
 - **Action:** Mel to reach out to Principal Sanchez for a slot at the new student orientation (Friday before Labor Day) to introduce the fund and mention the clean up day
 - Lorinda brought up that some teachers would prefer to switch from Urban Ecology to Schlitz Audubon for their field trip, no objections were raised by the board
 - Lorinda entered a request for the fund to provide a stipend to each teacher to help with classroom expenses, target \$100 per teacher; no objection raised by the board
 - **Action:** Lorinda will work with Principal Sanchez on the total teacher count and bring a request for funding to the September board meeting

- Meeting adjourned at 7:24pm