

Fernwood Fund
Board Meeting Minutes (09/11/2018)



Date: Tuesday, September 11th, 2018 at 6:30pm
Location: Fernwood Montessori Community Room, Milwaukee, Wisconsin
Attendance: Mel Limas, Lorinda Flores, Benjamin Stocks, John Sanchez, Tara Baszler, Matt Ray, David Eskra, Sean Kane
Absent: Amy Joyce, Eric van Schyndle,
Guests: None
Facilitator: Mel Limas
Note Taker: Benjamin Stocks

Meeting Notes (actions are assumed due at next meeting unless otherwise stated)

- Meeting called to order by Mel Limas at approximately 6:34 pm
- Standing agenda topics:
 - Meeting Minutes - minutes from last meeting (8/27/18) approved, including proposed meeting schedule.
 - Treasurer's Report - no update.
 - Principal's Report - no update.
- Landscaping Projects:
 - New Eden is working on a concept for the west playground landscaping update, target a project in the \$20,000 to \$25,000 (maximum).
 - Target the October board meeting to review the detailed concept and what will, and what will not fit into the budget.
 - New Eden's fees are paid up through the issuance of construction drawings which should be completed by the Christmas break to hold schedule.
 - October 7th is the date for the Beautification Day, target running from 8am until 11am.
 - Matt Ray has a list of work items targeted to be completed during the Beautification Day
 - **Action:** Mel will contact Annie Ovans to coordinate the leadership of the Beautification Day.
 - With a short window for planning the upcoming Open House will be targeted to sign up parents to volunteer.
 - **Action:** Lorinda will create a signup sheet she can post outside Room 11 during Open House for parents to sign up to help on the 7th.
 - Future grounds maintenance projects such as weeding and beautifications do not require oversight from the Fernwood Fund unless the volunteers want to purport to be part of the fund in their messaging. They are free to submit grant requests for tools, supplies or other necessities.
- Beers and Cheers 2019:
 - Mel will continue to lead the Beers and Cheers committee.
 - June 2nd is the confirmed date, "save the date" style messaging can start.
- Grants for 2018/2019:
 - No grant applications yet.
 - **Action:** Ben will send the grant proposal to Principal Sanchez when reviewed.
 - Grants from last year are as caught up on feedback and photos as necessary.
- Fall Fundraising Opportunities:

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- Leading opportunity is a food truck at Bay View Neighborhood Association's Pumpkin Pavilion, target Thursday October 18th.
 - Details required include logistics associated with the food truck and costs.
 - **Action:** Mel will report back at the board meeting in October with a detailed proposal for the Pumpkin Pavilion fundraiser.
 - Annual appeal letter needs updating with the landscaping improvements last year and the plan for this year.
 - **Action:** Ben will update the annual appeal letter and distribute for review.
 - Desire to take on United Way was low pending feedback from Kelly.
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- Meeting adjourned at approximately 7:36 pm