

Fernwood Fund Board Meeting Minutes (09/20/2022)



Fernwood Montessori School Fund Board Meeting Minutes

Date: September 20, 2022 at 6:30pm
Location: Fernwood Montessori School, Library
Attendees: Brett, Ben, Principal Lowell, Matt, Molly, Eric, David
Absent: Tara, Lorinda
Guests: Thomas Sorce, Darragh McNamara, Joe Powell, Erin Folstad, Jay Feiker

Meeting Minutes

1. Standing Agenda

- Minutes from the August meeting were approved
- The Conscious Communications cards have arrived and will be distributed
- Urban Ecology Center contracts are in place
- The video content for Fernwood Montessori is working through the contract process
- The ESSER (Elementary and Secondary School Emergency Relief) program to build the outdoor classroom is presently moving through permitting but is unlikely to break ground before winter
- Treasurer report: the current fund balance is approximately \$41,000 when manually adding in the expected receipts from the spring fundraiser
- The music ACE program is being scoped for the school year, approximate cost is expected to be around \$8.50 per student; will come forward for grant consideration once student count is known **(earmark in the budget for now)**
- The music program is planning for a Jazz Experience with an approximate cost of \$2,000; will come forward for grant consideration once planning is further **(earmark in the budget for now)**
- Matt will bring forward costs for a significant overall of the greenhouse as part of transitioning it from Matt Ray to other teachers

2. Board Operations

- Eric has volunteered to revise the annual appeal letter for 2022 / 2023
- **Action:** The fund's website is in need of a face lift, all board members and guests are asked to review the current website and bring ideas to the next board meeting

3. Landscaping

- The earmarked money for the flower boxes will be released, given the dollar value it is anticipated that level of funding will always be available if a plan comes forward
- Little need for a specific fall grounds improvement day so no funding required there
- Plan for an update on the plans for the east side of the grounds in the October board meeting

4. Fundraising

- PTO is not organizing a Halloween dance this year so no partnership on a fall fundraiser
- Selecting a tentative date for the spring fundraiser is deferred until a future board meeting, to be finalized before the holidays so donation requests can start immediately after the New Year